



Victoria Hospice

Special Events And Tax Receipts

Victoria Hospice and Palliative Care Foundation is designated as a Registered Charity by the Canada Revenue Agency (CRA). To maintain Registered Charity status, the Foundation must meet certain requirements of the Income Tax Act. Among other requirements, the Income Tax Act is very specific about the definition of a charitable gift and issuing tax receipts.

Organizers of fundraising events for the benefit of Victoria Hospice should consider the issues around tax receipts early in the planning process. ***Please call the Foundation office to discuss charitable receipts prior to promoting the event, obtaining sponsorship or selling tickets.***

As a rule, Victoria Hospice and Palliative Care Foundation will issue tax receipts for gifts to special events of \$20 or more if:

- Gifts meet CRA criteria (see "What is a gift?" below).
- Complete donor information (name, address, date of gift) accompanies the gifts.

What is a gift?

According to CRA, a gift is defined as a voluntary transfer of property without valuable consideration. To qualify as a gift, **all three** of the following conditions must be met:

1. Some property, either in the form of cash or a gift-in-kind, is transferred by a donor to a registered charity.
2. The property is given voluntarily.
3. The donor is transferring the property to the charity without expecting anything in return. *No benefit of any kind may be provided to the donor or to anyone designated by the donor as a result of a gift, except where the benefit is of nominal value.*

In the case of fundraising events, item 3 limits whether a tax receipt may be issued, and the allowable amount of the receipt.

Sponsorship Gifts: A charitable receipt may be issued for gifts of cash or property from a business, provided that the business does not receive material advantage such as promotion or advertising in return. As an alternative, for taxation purposes, the business may be able to claim the contribution as business expense.

Donated Services: No charitable receipt may be issued for donated services.

Donated Gift Certificates: No charitable receipt may be issued for donated gift certificates.